
EFMP

Education Foundation of Morris Plains

Mini-Grant Application for Grants under \$1000

This grant application is available to all faculty, staff, or administrators in the Morris Plains Public Schools.

All grant proposals must be consistent with the policies of the Morris Plains Board of Education

Grants are reviewed and awarded semi-annually based on availability of funds.

Please indicate the grant deadline for which you are submitting:

___ SPRING: (submission deadline: April 30)

___ FALL: (Submission deadline: October 31)

Please submit your grant to:

**Education Foundation of Morris Plains
c/o Morris Plains Borough School
500 Speedwell Avenue
Morris Plains, NJ 07950**

Education Foundation of Morris Plains Grant Application

At a minimum, the following criteria will be used in considering the application:

- Is this project aligned to some common core/curriculum standard(s)?
- Does the project actively encourage student learning?
- Can this project be replicated or shared on the grade level, school level, and/or district level now and/or in the future?
- Is this project innovative?

Please provide, on a separate piece of paper, all necessary information (listed below) regarding this application:

1) General Information

- a) contact person/telephone number
- b) names of other applicants
- c) school(s)/grade level(s) impacted
- d) club or group represented (if applicable)
- e) title of project
- f) amount requested

2) Proposal

- a) describe your project
- b) explain how it is aligned with common core/curriculum standards
- c) list costs of this project
- d) list school resources needed (facilities, equipment, etc.)
- e) indicate if there are future yearly costs to maintain project.

3) Evaluation

- a) describe what will constitute a successful project
- b) explain how this success will be measured

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Statement of Assurances

I (we) understand that all materials, equipment and supplies purchased with EFMP grant funds become the property of the Morris Plains School District.

I (We) understand that the final report on the grant's activities must be submitted to the Foundation within thirty (30) days of the implementation/completion of the project.

The final report should include:

- ✓ A copy of the grant proposal
- ✓ Specific details regarding money expenditures for this grant (include receipts)
- ✓ Description of tools used to evaluate grant (if applicable)
- ✓ Your opinion on the success or failure of the grant and any data, reports, surveys or photos that will support your opinion.

Funds are given by the foundation in good faith, with the understanding that projects will be initiated in accordance with the agreed upon timetable. If for some reason you cannot meet the timetable as noted in the grant, please contact the Foundation at once.

Any unexpended funds shall be returned to the Foundation. In the event that the applicant is unable to implement the project, he/she must inform the Foundation and return all unexpended funds (this project may be resubmitted for future consideration).

Print Name

Signature

Telephone number

Date