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# EFMP

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## Education Foundation of Morris Plains

### Grant Application for Grants \$1,000 and up

This grant application is available to all faculty, staff, or administrators in the Morris Plains Public Schools.

*All grant proposals must be consistent with the policies of the  
Morris Plains Board of Education*

Grants are reviewed and awarded semi-annually based on availability of funds.

Please indicate the grant deadline for which you are submitting:

\_\_\_ SPRING: (submission deadline: April 30)

\_\_\_ FALL: (Submission deadline: October 31)

Please submit your grant to:

**Education Foundation of Morris Plains  
c/o Morris Plains Borough School  
500 Speedwell Avenue  
Morris Plains, NJ 07950**

**Education Foundation of Morris Plains  
Grant Application**

At a minimum, the following criteria will be used in considering the application:

- Is this project aligned to some common core/curriculum standard(s)?
- Does the project actively encourage student learning?
- Can this project be replicated or shared on the grade level, school level, and/or district level now and/or in the future?
- Is this project innovative?

**General Information**

Contact Person \_\_\_\_\_ Position \_\_\_\_\_

Contact Phone \_\_\_\_\_ Email \_\_\_\_\_

Other Applicants (if any) \_\_\_\_\_

School(s) and/or Grade Level(s) Impacted \_\_\_\_\_

Club or Group Represented (if applicable) \_\_\_\_\_

Title of Project \_\_\_\_\_

Approximate timetable for project \_\_\_\_\_

Funding Amount Requested \$ \_\_\_\_\_

Is this the first time applying for this project? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Proposal**

Summary - Describe your project

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*Please continue on back or additional sheet of paper if needed.*

Objective – What need(s) does your project address? How is it aligned with common core/curriculum standards?

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Activities - List your plan of tasks, activities and procedures that encourage student learning.

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Participants - Explain what group will initially participate in this project and whether there is the potential for the project being replicated and/or shared with others.

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*Please continue on back or additional sheet of paper if needed.*

**Resources**

School Resources - List facilities, equipment, and approximate classroom time needed.

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Other Resources - If applicable, list community or corporate resources that might be used/approached.

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**Budget**

Costs - Provide detailed costs of this project.

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Maintenance - Future yearly costs or other resources necessary to maintain project.

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**Evaluation**

Explain what will constitute a successful project and how this success will be measured.

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*Please continue on back or additional sheet of paper if needed.*

Administrative Approval

Having read this grant, we certify that this project supports school and district goals and would be a wise expenditure of EFMP funds.

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

*Upon administrative approval, all applicants will be requested to give a brief presentation about their project at an Education Foundation meeting to ensure a firm understanding of the project and grant.*

For EFMP use only

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# Education Foundation of Morris Plains Grant Application

## Statement of Assurances

I (we) understand that all materials, equipment and supplies purchased with EFMP grant funds become the property of the Morris Plains School District.

I (We) understand that the final report on the grant's activities must be submitted to the Foundation within thirty (30) days of the implementation/completion of the project.

The final report should include:

- ✓ A copy of the grant proposal
- ✓ Specific details regarding money expenditures for this grant (include receipts)
- ✓ Description of tools used to evaluate grant (if applicable)
- ✓ Your opinion on the success or failure of the grant and any data, reports, surveys or photos that will support your opinion.

*Funds are given by the foundation in good faith, with the understanding that projects will be initiated in accordance with the agreed upon timetable. If for some reason you cannot meet the timetable as noted in the grant, please contact the Foundation at once.*

*Any unexpended funds shall be returned to the Foundation. In the event that the applicant is unable to implement the project, he/she must inform the Foundation and return all unexpended funds (this project may be resubmitted for future consideration).*

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Print Name

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Signature

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Telephone number

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Date